



Walworth-Seely Public Library
Meeting Minutes of the Board of Trustees

DATE: Thursday, February 12, 2026

TIME: 6:30 PM

LOCATION: Library Meeting Room

1) Call to Order: Meeting called to order at 6:34 pm by President Drew Britt

2) Roll Call

(1) Library Trustees Present: Drew Britt, Marissa Strait, Dave Teetsel

(2) Library Trustees Absent: Anne Culver

(3) Library Staff Present: Director Anne Brown

(4) Others Present: Town Councilman & Liaison to the Library Dan Botsford

(5) Others Absent: Friends of WSPL President Linda Knight

(6) Public Present: none

3) Adoption of current meeting agenda as presented

MOTION: Trustee Teetsel motioned to adopt the current meeting agenda as presented. Seconded by Trustee Strait

YES: 3/5 Trustee Britt, Trustee Strait, Trustee Teetsel

NO:0

4) Approval of prior meeting minutes:

(1) Approval of prior meeting minutes of January 22, 2026

MOTION: Trustee Strait motioned to approve the prior meeting minutes of January 22, 2026 as presented. Seconded by Trustee Teetsel.

YES: 3/5 Trustee Britt, Trustee Strait, Trustee Teetsel

NO:0

5) Period of Public Expression (limit 5 minutes per speaker) N/A

6) Friends of WSPL Report

(1) 2026 Memorandum of Understanding - TABLED

(2) 2026 Wish List draft - TABLED



Walworth-Seely Public Library
Meeting Minutes of the Board of Trustees

- 7) Town Board Liaison Report (Councilman Dan Botsford)
- 8) Library Director's Report (Director Anne Brown) See Attached
- 9) Secretary's Report - Correspondence (Trustee Britt) N/A

10) Committee Reports:

a) Financial Committee (Director Brown)

- (1) Presentation of Monthly Budget Summary - Report of receipts, disbursements and bank reconciliations for December 2025 and January 2026

MOTION: Trustee Strait motioned to accept the monthly budget summary report of receipts, disbursements and bank reconciliations for December 2025 and January 2026. Seconded by Trustee Teetsel

YES: 3/5 Trustee Britt, Trustee Strait, Trustee Teetsel

NO:0

- (2) Approval of December 2025 vouchers

MOTION: Trustee Teetsel motioned to approve the 28 pre-paid items in the amount of \$5,979.04 and the 0 pending items for a grand total of 28 items totaling \$5,979.04.

Seconded by Trustee Strait

YES: 3/5 Trustee Britt, Trustee Strait, Trustee Teetsel

NO:0

- (3) Approval of January 2026 vouchers

MOTION: Trustee Strait motioned to approve the 27 pre-paid items in the amount of \$12,651.63 and the 0 pending items for a grand total of 27 items totaling \$12,651.63.

Seconded by Trustee Teetsel

YES: 3/5 Trustee Britt, Trustee Strait, Trustee Teetsel

NO:0

- (3) Approval to pay the 2026 NYSLRS invoice in the amount of \$19,367.68 upon receipt of the funding check from the Town of Walworth.

MOTION: Trustee Teetsel motioned to approve the payment of the 2026 NYSLRS bill in the amount of \$19,367.68 upon receipt of the funding check from the Town of Walworth. Seconded by Trustee Strait



Walworth-Seely Public Library
Meeting Minutes of the Board of Trustees

YES: 3/5 Trustee Britt, Trustee Strait, Trustee Teetsel
NO:0

(7) The next Finance Meeting will be held on Friday March 6, 2025 at 1:00 pm.

b) Policy Committee (Trustee Strait)

(1) Approval of Public Health Emergency Policy

MOTION: Trustee Strait motioned to approve the Public Health Emergency Policy as presented. Seconded by Trustee Teetsel

c) Personnel Committee (Trustee Teetsel)

d) Strategic Planning Committee (Trustee Britt)

e) Sustainable Funding Committee

f) Community Relationships & Engagement

11) Old Business

12) New Business

(1) Committee Appointments (President Britt)

(i) Finance – Trustee Culver

(ii) Policy – Trustee Strait

(iii) Personnel – Trustee Teetsel

(iv) Nominating – *tabled until trustee vacancy is filled*

(v) Sustainable Funding - *tabled until trustee vacancy is filled*

(vi) Strategic Planning - *tabled until trustee vacancy is filled*

(vii) Community Relationships & Engagement - *tabled until trustee vacancy is filled*

(2) Integrated Systems telephones quote – No Motion

(3) Treasurer Role – will bring in OWWL Executive Director Ron Kirsop to next board meeting for training & discussion

(4) Trustee Applications Progress Update

14) Adjournment



Walworth-Seely Public Library
Meeting Minutes of the Board of Trustees

MOTION: Trustee Teetsel motioned to adjourn the meeting at 7:42 pm. Seconded by Trustee Strait.

YES: 3/5 Trustee Britt, Trustee Strait, Trustee Teetsel

NO: 0

IMPORTANT DATES:

- The next Finance Committee meeting will be held on Friday March 6th at 1:00 pm.

The next regular Board Meeting will be Thursday, March 12, 2026 at 6:30 pm.